

SAN MATEO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP

Probation Department
222 Paul Scannell Drive
San Mateo, CA 94402
(650) 312-8816



John L. Maltbie, County Manager
Lee Thompson, Chief Deputy County Counsel

Members

Stuart Forrest, Chair*
Chief Probation Officer

Adrienne Tissier
Board of Supervisors

Steve Wagstaffe*
District Attorney

Grace Nelson
District Attorney's
Office: Victims
Representative

Jean Fraser
Health System
Department

Beverly Johnson*
Human Services
Agency

Stephen Kaplan
Behavioral Health and
Recovery Services

John Joy
Human Services
Agency: Employment
Services

Beth Freeman*
Superior Court

John Digiacinto*
Private Defender

Susan Manheimer*
Chief, San Mateo
Police Department

Mike Nevin
Service League

Greg Munks*
Sheriff

Anne Campbell
County Office of
Education

*Executive Committee
Members

COMMUNITY CORRECTIONS PARTNERSHIP Board Chambers 400 County Center, 1st Floor, Redwood City March 15, 2012

3:00 p.m. – 5:00 p.m.

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|------------|--|---------------------------------------|
| I | CALL TO ORDER | Stuart J. Forrest |
| II | INTRODUCTIONS | CCP |
| III | PUBLIC COMMENT | |
| IV | OLD BUSINESS | |
| | A. Approval of the 03/08/2012 minutes (Action) | CCP |
| V | NEW BUSINESS | |
| | A. Review of final edits to Local Implementation Plan (Information) | Andy Riesenberg
Mikaela Rabinowitz |
| | B. Approval of the Local Implementation Plan (Action) | Stuart J. Forrest |
| | C. Review and approval of the FY 11-12 Local Implementation Budget to be recommended to the Board of Supervisors (Action) | Jim Saco |
| VI | ADJOURNMENT | Stuart J. Forrest |

A COPY OF THE SAN MATEO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP AGENDA PACKET IS AVAILABLE FOR REVIEW AT THE PROBATION DEPARTMENT, HALL OF JUSTICE, 400 COUNTY CENTER, 5TH FLOOR. THE PROBATION DEPARTMENT IS OPEN MONDAY THRU FRIDAY 8:00 A.M. – 12:00 AND – 1:00 – 5:00 P.M., SATURDAY AND SUNDAY – CLOSED.

MEETINGS ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES. INDIVIDUALS WHO NEED SPECIAL ASSISTANCE OR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR WHO HAVE A DISABILITY AND WISH TO REQUEST AN ALTERNATIVE FORMAT FOR THE AGENDA, MEETING NOTICE, AGENDA PACKET OR OTHER WRITINGS THAT MAY BE DISTRIBUTED AT THE MEETING, SHOULD CONTACT MELISSA WAGNER AT LEAST 72 HOURS BEFORE THE MEETING AT (650) 312-5219 or mwagner@smcgov.org. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE COUNTY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING AND THE MATERIALS RELATED TO IT. ATTENDEES TO THIS MEETING ARE REMINDED THAT OTHER ATTENDEES MAY BE SENSITIVE TO VARIOUS CHEMICAL BASED PRODUCTS.

If you wish to speak to the Committee, please fill out a speaker's slip. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the CCP Chair who will distribute the information.

SAN MATEO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP

Hall of Justice
400 County Center, Redwood City
(650) 363-4123



John L. Maltbie, Acting County Manager
Lee Thompson, County Counsel

Members

Stuart Forrest, Chair*
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COMMUNITY CORRECTIONS PARTNERSHIP March 8, 2012, 3:00 pm – 5:00 pm 455 County Center, Room 101, Redwood City

MINUTES

1. Call to Order

Meeting was called to order.

2. Public Comment

Speakers recognized by the Chair

Jay Laefer, ACLU, North Peninsula Chapter
Martin Fox, Veterans Advocate
Linnea Nelson, ACLU, Northern California Affiliate
Larry Moore

3. ROLL CALL

4. OLD BUSINESS

- A. On Partnership consensus, the revised minutes for the 02/09/2012 CCP meeting were approved as submitted.
- B. On Partnership consensus, the minutes for the 02/23/2012 CCP meeting were approved as submitted.

5. NEW BUSINESS

A. Resource Development Associates (RDA) contract amendment

- This item was pulled from the agenda.

B. Review of revised Local Implementation Plan (LIP)

Andy Riesenberg and Mikaela Rabinowitz, RDA, distributed the revised draft of the LIP dated March 2, 2012, and facilitated a discussion to review changes. The revised draft LIP included an executive summary; the strategies for serving individuals for both the 1170(h) and PRCS populations, and strategies for systems level and community-wide operations; an appendix inclusive of public comments.

In response to a question from Stephen Kaplan, RDA stated that the objective of the discussion was to agree on the strategies and measures as well as the format.

- Andy Riesenberg introduced the CCP Philosophy for review and discussion.
- Stephen Kaplan questioned whether reducing recidivism should be part of the CCP philosophy or a goal. He stated that ensuring public safety was the broader philosophy.
- Andy Riesenberg redirected the discussion to focus on the mission and vision statements, which he indicated were complimentary to the philosophy.
- Susan Manheimer commented that the text in the vision statement "...have reduced future contact with criminal justice agencies", sounded negative.

- Mikaela Rabinowitz, in response to Chief Manheimer’s comment, stated that the Sheriff’s Office had suggested that the vision statement be amended to state “...reduce future involvement in the criminal justice system.”

There was a consensus among the CCP members that a reference to the victims/victimization be captured in the vision statement.

- Mikaela Rabinowitz reiterated that the mission statement is intended to describe overall efforts of the CCP. However, the vision statement is the broad vision of an ideal outcome of a successful achievement. The philosophy is sort of the broad principles that guide all of the work.
- Greg Munks commented that the use of alternatives to incarceration need to be a part of the plan—the philosophy almost implies that detention is a bad thing. He stated that detention is a key piece of realignment.
- Andy Riesenberg facilitated a discussion on Individual-Level Supervision and Services Strategies. He stated that three of the strategies affect both the 1170(h) and the PRCS populations, and three only affect the 1170(h) population.
 1. Supervise individuals upon release.
 2. Provide post-release services to high- and moderate-risk supervisees.
 3. Organize multidisciplinary teams to ensure that health and social services provided are tied to recovery and rehabilitation.
 4. Organize pre-sentencing multidisciplinary reviews to provide information to the Court in making appropriate sentencing decisions.
 5. Prepare locally incarcerated (including parole revocators) individuals for successful re-entry.
 6. Place and supervise inmates in custody alternatives, as appropriate within statutory guidelines.
- Susan Manheimer commented that strategy 1 is missing an evaluation measure that measures whether or not they reoffend. She suggested that “% of PRCS individuals revoked to custody” be changed to “reoffend.”
- Stephen Kaplan commented that strategies 2, 3, 4 and 5 all refer to multidisciplinary teams (MDT). He suggested collapsing strategies 2, 3, 4 and 5 into strategies implementing a multidisciplinary team.
- Susan Manheimer questioned why law enforcement was not included as a support agency for strategy 3 as it relates to sharing of information.
- John Maltbie commented that during the last meeting, Chief Lotti reiterated that the Police Chief’s Association did not want to be involved in MDT’s as designed, and that [Chief Lotti] further commented on where he thought it was appropriate to get involved; in the Public Safety Operations Group.
- Chief Forrest suggested that the same [agency] list be used for all of the strategies, and that whoever is legally in charge of the case feels free draw upon those participants most appropriate.
- Andy Riesenberg reiterated that the process flow diagrams for both the PRCS and in-custody populations indicate that local law enforcement is included where appropriate information sharing is part of the MDT’s.
- Mikaela Rabinowitz commented on the role of different agencies in MDT’s versus information sharing. She stated that the function of the MDT is to ensure that health and social services are coordinated with all of the individual service providers. Mikaela clarified that supervision functions are coordinated together, but that it is not an information sharing function—it is a service coordination function. The information function is a part of operations, which is why it is in system level strategies.
- Mikaela Rabinowitz directed the discussion to strategy 8 (Increase collaboration across county and city agencies and with community-based providers by sharing appropriate and timely information.) She stated that the

rationale of the strategy focuses on the operations level infractions and information sharing between various criminal justice agencies.

- Mikaela Rabinowitz suggested that based on the comments made by Sheriff Munks and Chief Manheimer, the strategy could be broken into two components with one focusing on public safety operations and the other on a broader information collaboration.

In response to a question from Stephen Kaplan on strategy 4, Beth Freeman emphasized that the Court sets the deadline. She stated that at the time of a plea, the Court sets the date for sentencing, and contacts the probation department to advise them that the report must be ready in advance of the hearing.

Andy Riesenbergr requested CCP members to submit their written comments on the strategies to RDA to be incorporated into the LIP.

C. Review of LIP Budget

Jim Saco distributed the Allocation of Resources Packet and indicated that the best estimate for the FY 12-13 allocation is \$10,046,525.

- Jim stated that the allocation for this year (FY 11-12) is \$4,116,426
- Jim summarized the packet by stating that the basic philosophy was that 50% of the budget is for supervision and custody services.
- Greg Munks commented that a more appropriate split on the allocation funding would be either 70/30 or 60/40 with the emphasis on the supervision and housing the AB109 population.

In response to a question from Adrienne Tissier, Jim Saco stated that once the budget is approved and the LIP is in operation, it may be necessary to reallocate the money in an over funded category to one that is under funded.

- Greg Munks suggested setting aside funds for either competitive grants or targeted investments based on actual need. He emphasized that his concern is that if the funds are committed to programs, it may create an environment where stakeholders will be forced to compete for needed funds (e.g. overcrowded jail).

In response to a question from Chief Forrest, Jim Saco stated that he needs the breakdown on the funding categories in order to build a budget. He stated that for FY 11-12, he needs to know the maximum proportional percentages of each category (e.g. how much for direct services).

In response to a question from Chief Forrest, John Maltbie stated that if there were unallocated funds appropriated by the BOS, the issue could be brought back to the CCP, with the authorization of the BOS, for allocation of those funds.

- Susan Manheimer indicated that her preference is to support the idea of the competitive grant rather than reserve. She stated that she would not want to see local law enforcement compete with services.
- Andy Riesenbergr reiterated that he needs the FY 11-12 budget for the full CCP on March 15.
- Jim Saco stated that on March 15, the CCP will receive the revised budget for FY 11-12 based on feedback from the meeting—the revised budget may reflect allocation changes for direct services/safety net category.
- Chief Forrest reiterated that the revised LIP and a revised budget will be available for the meeting on March 15, and it will take into account the information and guidance provided by the Partnership.

6. ADJOURNMENT