

Application for Large Family Day Care Permit (LFDCP)

COUNTY OF SAN MATEO

Planning & Building Department

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- Outside the Coastal Zone
- Inside the Coastal Zone
(May Require a Coastal Development Permit)

Permit #: PLN _____ Intake Planner: _____ Date: _____

1. Family Care Facility Information

Property Owner's Name: _____

Facility Operator's Name (if different from owner): _____

Facility Address: _____

_____ Zip: _____

Phone: _____

Zoning District: _____

Assessor Parcel Number(s):

State Day Care License No.: _____

Number of Children: _____

Days & Hours of Operation: _____

Type of Dwelling:

- Single-Family Residence
- Duplex
- Apartment/Condo/Townhouse
(Number of Units: _____)

2. Conditions of Approval

The Large Family Day Care operation must demonstrate compliance with the following requirements which will constitute conditions of approval of the LFDCP:

- a. The provider secures and provides proof of a State large family day care home license.
- b. The facility is the principal residence of the provider and the use is incidental and secondary to the residential use of the property.
- c. The residential appearance of the structure is not altered.
- d. The facility is not located within 300 feet of another operating, licensed large family day care home. If a facility is proposed to be located within 300 feet of an operating, licensed large family day care facility, a discretionary use permit, pursuant to Section 6500 of the Zoning Regulations, shall be required.
- e. The facility provides one off-street parking space for each facility employee having a driver's license not living in the residence during the employee's work shift.
- f. The facility provides a minimum of one unobstructed loading/unloading space for dropping off and picking up children, in either: (1) an on-site space (e.g., the driveway), or (2) an off-site space directly in front of the facility. In either case, loading/unloading activities shall not result in vehicles blocking neighboring driveways, sidewalks, or double parking in the street.
- g. No more than three cars associated with loading/unloading children are parked at the facility at any one time.

- h. The facility does not generate noise levels that exceed those allowed by the County Noise Ordinance.
- i. Not more than eight of the facility's children are in the front yard at any one time during operating hours.
- j. The facility provides: (1) a maximum 6-foot high solid wood fence or masonry wall around any rear and side yard areas that are accessible to children and adjacent to a residential use in a residential zoning district, and (2) a maximum 4-foot high fence/gate between rear and side yard areas and any unfenced front yard, unless the zoning district regulations allows a higher fence.
- k. Facility-identifying signage is limited to one: (1) freestanding sign, not to exceed 4 feet in height or (2) wall-mounted sign. In either case, sign display area shall not exceed 6 square feet.
- l. The provider complies with all applicable State and County laws, included a fire safety inspection conducted by the applicable Fire District.
- m. A Coastal Development Permit must be obtained and its approval conditions adhered to if located within the Coastal Zone and if for a new facility

3. Accompanying Materials Required

- a. Proof of a satisfactory Fire-Safety inspection completed by the applicable Fire District.
- b. A scaled site plan, showing the dwelling unit, entry driveway from street, property boundaries, and existing fences (indicating fence type and height).
- c. Coastal Development Permit if located in Coastal Zone and outside of the Single Family Residence Categorical Exclusion Area.
- d. Fees as set by the Board of Supervisors.

Additional information may be required during review of your application.

4. Applicant/facility Operator Agreement And Signature

I understand that the above requirements constitute conditions of approval of the Large Family Day Care Permit and I agree to operate the facility according to these conditions. I shall notify the Planning Division prior to any anticipated changes in the day care facility's operation or compliance with the conditions of approval.

 Applicant/Facility Operator _____ Date _____

5. To Be Completed By Planning Staff

Decision:

- Approved Not Approved
- Pending (Reason): _____